

AGREEMENT TO SERVE BETWEEN NICET AND AN AMBASSADOR

Statement of Intent

Sharing the NICET vision and mission begins with engaging the world and showcasing the importance of NICET certification and what sets NICET certification apart from other certifications. Completing this task will not only take the NICET Board of Governors and Staff, but engaged Ambassadors that understand and support the NICET vision and mission. Therefore, NICET created the NICET Ambassador Program to assist in promoting the value and importance of NICET certification. In addition, Ambassadors will go into his or her community and speak with technicians, technologists, employers, educational institutions, and other stakeholders within the engineering community to increase the awareness of NICET certification and emphasize the importance a holistic team approach to engineering processes. To maximize potential and opportunities, it is imperative to leverage the support and contributions of Ambassadors to share the NICET vision and mission.

NICET will:

- Partner with the Ambassador to establish clearly defined objectives and expectations, linked to NICET's mission and vision.
- Ensure that Ambassadors receive the proper level of support in their activities.
- Ensure that duties, responsibilities, and measures of success are clearly defined.
- Provide Ambassadors with resources and contact information, when available, in their geographic area.

Ambassadors will:

- Promote the value and importance of certification to technicians and technologists, employers, educational institutions, and other stakeholders in the engineering community.
- Advocate the "team approach to engineering".
- Increase the awareness of NICET certification within his or her geographic area.
- Identify and recruit qualified candidates to serve as a Subject Matter Expert (SME).
- Network with local industry stakeholders to continue the exchange of information and new developments.
- Share contact information and time-sensitive matters with the appropriate NICET contact for follow-up.
- Remain current in knowledge of on-going activities within NICET.

Conditions:

Ambassadors must always:

- Exercise and abide by the NICET Code of Ethics.
- Seek prior approval from the Chief Operating Executive or Board Chairman when any action or statement might significantly affect or obligate NICET.

- Disclose conflicts of interest that could adversely influence their judgment, objectivity or loyalty to NICET in conducting business activities and assignments.
- Provide NICET with current contact information.

Statement of Confidentiality

Ambassadors are expected to maintain the confidentiality of all proprietary and privileged information to which they are exposed while serving as an Ambassador, whether this information involves a single staff, Ambassador, certificant, candidate, or other person or involves overall NICET business. All information verbal, written, or computerized concerning certificants will be held in strictest confidence and shared only within the team to the degree necessary to offer expected level of service. Failure to maintain confidentiality will result in termination of the Ambassador’s relationship with NICET or other disciplinary actions, to include legal action. Ambassadors may not use their organizational affiliation in connection with partisan politics, religious matters, or community issues contrary to positions taken by the Institute.

_____	_____
Signature	Signature
_____	_____
Name of Ambassador	Chief Operating Executive
_____	_____
Date	Date