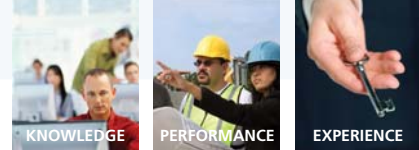




**NATIONAL INSTITUTE FOR CERTIFICATION  
IN ENGINEERING TECHNOLOGIES®**

*Providing Certification Programs Since 1961*



December 16, 2011

During 2011 NICET has experienced an unusually high number of Level III and Level IV candidates completing their testing requirements and then needing to have their work experience evaluated for certification – generally due to our transition from the older Work Element programs to the newer Standard Model/CBT programs. By their very nature, these Level III and Level IV experience evaluations take much more staff time to complete than do Level I and Level II experience evaluations. These delays are even more acute when a candidate has not submitted a work history update in many years. Consequently, it has been taking staff up to 5 months (on average) to complete all experience evaluations.

We do truly understand the frustrations of candidates who have had to wait longer than anticipated for their experience evaluations to be completed, and we have recently taken several steps toward rectifying the situation as quickly as possible and get back to within the 60 to 90-day (or less) response timeframe that we have previously achieved. In particular, staff is committed to evaluating Level I and Level II candidates within the 60 to 90-day response time frame as previously promised. At the same time, staff is committed to evaluating Level III and Level IV candidates who have been actively testing throughout the past several years within a 4 to 5-month response time frame. Other candidates who have not been testing regularly or have unusual work history anomalies will be evaluated within 6 months or will receive some communication from NICET staff indicating the anomalies needing resolution.

We, therefore, ask candidates for their patience and understanding in the interim as we work through this backlog. Our goal is to get all experience evaluations back to within the 60 to 90-day response time frame by July 2012. If anyone does not receive a response from NICET within these newly stated time frames, please contact Paul Stockman, Manager of Certification Services, at 1-888-476-4238 ext. 102 [pstockman@nicet.org](mailto:pstockman@nicet.org), Ahmed Farouki, Senior Director for Technical Services, at ext. 103 [afarouki@nicet.org](mailto:afarouki@nicet.org), or Michael Clark, Chief Operating Executive, at ext. 105 [mclark@nicet.org](mailto:mclark@nicet.org).

Sincerely,

Michael A. Clark, CAE  
Chief Operating Executive